

Form to Register as an Individual Installer

Section A – Your information

Your details		Your employers details	
Title		Company name	
First name			
Surname		Primary contact person	
ID number		Physical address	
		Suburb	
Male	Female	City	
Date of birth		Postal code	
Racial status		Postal address	
African		Suburb	
Indian		Postal code	
Coloured		Employers contact details	
White		Work phone	
Other		Fax	
Home language		Mobile number	
Nationality		Email	
Citizen status		Your photograph	
South African		<ul style="list-style-type: none"> • Photo must be no more than 6 months old • Photos must be high quality • Photo must be in colour • Photo must have clear, preferably white background • Photo must be in sharp focus and clear • Photo must be only of your head and shoulders • You must be looking directly at the camera • No sunglasses or hats • Please affix photo in space provided with double sided tape. Do not use staples • If sent electronically only standard electronic format picture files. Please make sure the name of the file is your NAME and SURNAME 	
Permanent resident			
Dual			
Other			
Disability			
Physical address			
Suburb			
Postal code		Attach your photograph here	
City			
Postal address			
Suburb			
Postal code			
Your contact details			
Home phone			
Work phone			
Fax			
Mobile number			
Email			

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Section B – Are you applying for a title?

You can apply for different titles depending on how much experience you have and what qualifications you have.

Tick the box on the left to show which title you are applying for and then attach the information required to this application form

<input checked="" type="checkbox"/>	Designation	You must give this information to FITA
	Learner installer	Proof of registration at a CETA approved FET college
	Assistant installer 1 year of experience	National Certificate: Installation of Floor Coverings OR a CETA Certificate of Achievement if an RPL was done
	Installer 2 years of experience	<ol style="list-style-type: none"> 1. National Certificate: Installation of Floor Coverings OR a CETA Certificate of Achievement if an RPL was done 2. A letter of reference signed by a company registered with FITA stating appropriate experience, and confirming that he/she is in good standing behaviourally 3. One letter of attendance for a full day training course done at a flooring manufacturer within the last year
	Head installer 5 years of experience AND Master installer 10 years of experience	<ol style="list-style-type: none"> 1. National Certificate: Installation of Floor Coverings OR a CETA Certificate of Achievement if an RPL was done 2. A letter of reference signed by a company registered with FITA stating appropriate experience, and confirming that he/she is in good standing behaviourally 3. Two letters of attendance for full day training courses done at flooring manufacturers either for two floor types or two per floor type within the last year.
	Installation consultant 3 years of experience	<ol style="list-style-type: none"> 1. A letter of reference signed by a company registered with FITA stating appropriate experience, and confirming that he/she is in good standing behaviourally 2. Letters of attendance for one day courses done at flooring manufacturers within the last year for: <ol style="list-style-type: none"> a. Glue & self-levelling compound b. Carpet c. Vinyl d. Laminates e. Solid wood (Consultants who work exclusively in ceramics only need proof of a one day course in that flooring material and none for carpet, vinyl, laminates or solid wood.)

	<p>Master practitioner, specified by floor type 10 years of experience</p>	<ol style="list-style-type: none"> 1. A letter of reference signed by a company registered with FITA stating appropriate experience, and confirming that he/she is in good standing behaviourally 2. Letters of attendance for one day courses done at flooring manufacturers within the last year for: <ol style="list-style-type: none"> a. Glue & self-levelling compound b. Carpet c. Vinyl d. Laminates e. Solid wood <p>(Practitioners who work exclusively in ceramics only need proof of a one day course in that flooring material and none for carpet, vinyl, laminates or solid wood.)</p>

Remember to do this / attach these before you return this form to FITA

	Application form completed in full		Copy of ID attached
	Initial each page and sign on the last page		Copy of qualification and other criteria attached
	Colour ID Photo attached		Letter from your employer attached

Section C – Acknowledgement

By signing this form, I agree that I know:

- FITA registration is annual and a fee is charged, which can change. I will pay the registration fee into the FITA bank account before I can be registered
- I must reapply for registration in January each year. FITA can charge me a penalty fee if I register late
- FITA can suspend or terminate my registration if I act against the best interests of FITA, its aims and objectives and the FITA code of conduct. FITA can publish this and the reason for my suspension and or termination
- FITA can verify my qualifications and experience documents. If these documents don't exist FITA can remove my FITA registration status

Section D - FITA Code of Conduct

By signing this form, all FITA registered learners, installers, consultants and practitioners agree to:

- Conduct themselves and their business in a professional manner which shall be seen by those they serve as being honourable and fair
- Proactively perform, work and act to promote installation practises that protect health and safety

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Directors: Neil Duncan, Tandy Coleman (Chairman), Allan De Wit, Patricia Vermaak
PO Box 1628, Gallo Manor, 2052 011 792 1749 info@fitasa.co.za @Facebook/FITASouthAfrica www.fitasa.co.za

- Promote and encourage upliftment and advancement of their own skills development and training, for individuals in the flooring sector and for those wishing to join the flooring industry.
- Monitor and enforce compliance with technical standards of installation of floor coverings that comply with the requirements of the relevant manufacturers' specifications.
- Actively promote and support a consistent and effective regulatory flooring environment through South Africa
- Regularly consult and liaise with the flooring industry in an open forum free of any political or commercial agenda for the discussion of matters affecting the flooring industry and the role of the floor installers for the wellbeing of the community and the integrity of the flooring industry
- Promote, monitor and maintain expertise and competencies among our registered and non-registered installation professionals.

I _____ ID _____

declare that the information contained in this registration or attached by me to this registration is complete, accurate and true to the best of my knowledge.

I further declare that by forwarding this completed registration form to FITA I am acknowledging that I have read and fully understood what is required of me as a FITA registered and professional floor installer, consultant or practitioner and that I will adhere to all aims and objectives of FITA and the FITA Code of Conduct
I give consent for enquiries for verification purposed to be made into any information I have given on this application

Signature of applicant _____

Date _____



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